

IEA Accredited Training Program (ATP) Application



Date of Application: _____

Training Program Title: _____

1. Sponsoring IEA Accredited Professional or IEA Accredited School

Name: _____

Contact: _____

Address: _____

City: _____

State/Prov: _____

Country: _____

Phone: _____

Email: _____

2. Training Program Instructors

Please list all instructors who are authorized to deliver Enneagram content as a part of this training program. (All Enneagram instructors must be IEA Accredited Professionals.)

Instructor Name	Instructor Email
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

3. Training Program Duration, Structure, Location(s), and Frequency

Please specify the total duration of this program in days and hours.

_____ Days _____ Hours

Please indicate whether the program is taught as a single event or multiple events

Single Events Multiple Events If multiple, how many? _____

Describe when, where, and how often this program is offered:

4. Pre-requisites

Are there pre-requisites for this program? Yes No

If yes, please list/describe:

5. Program Description

Which of the following best describes this program?

- This program provides a comprehensive Enneagram education
- This program provides a specialized focus on a specific Enneagram approach or application.

Please describe the goals and objectives and content of this program and/or attach a program description.

Please provide an **online link** to program information including program description, when and where it is offered, and how to register:

6. Certification

Training programs eligible for Accreditation must grant a Certificate of Completion and/or a Certification for a specific Enneagram approach or application. The program certification may or may not require fieldwork and/or an assessment of the participant's level of mastery.

Does the program provide a Certificate?

Yes No

Does the program certification require fieldwork and/or an assessment of the participant's level of mastery? If yes, please describe below:

Yes No

➤ Please attach a copy of the certificate of completion and/or certification document that is provided to participants.

7. Continuing Education Units (CEU's)

Are CEU's offered for this program? If yes, please describe below:

Yes No

8. Additional Information

Please feel free to provide any additional information about this program that might be helpful for our Accreditation review.

9. Confirmations

By typing your initials in the boxes provided below, you are confirming the following:

	I have read and agree to adhere to the IEA's Code of Ethics and Ethical Guidelines and agree to inform students that this program complies with those guidelines.
	I confirm that this training program has been taught in full at least twice.
	I confirm that this training program is and will continue to be offered at least once every two years.
	I believe that this training program meets the qualifications required for IEA accreditation.
	I understand that this Training Program Accreditation is valid for one year and renewable annually.
	I understand that this Training Program Accreditation is valid only as long as the sponsor and instructors of the program maintain active IEA Accredited Professional status.

10. Signature

Typing your name below constitutes your signature

Signature:

Date:

Sponsoring IEA Accredited Professional's Signature

11. Payment Information

\$300.00 – Accredited Training Program (ATP) – (\$300 for first year, renewable every year for \$100)

Note: If this Training Program is being offered by an IEA Accredited School, see the Accredited Enneagram School application or email Administration (below) for a description of the required consolidated application and renewal fees.

Check Visa MasterCard AMEX

Acct #

Exp Date:

Wire Transfer: Please contact accreditation@internationalenneagram.org for wire transfer instructions

Ethical Guidelines for IEA Members and Code of Ethics for IEA Accredited Professionals

Encouraging the ethical use of the Enneagram is central to the mission of the IEA. All IEA members must adhere to the IEA's General Ethical Guidelines. In addition, those accredited by the IEA shall adhere to the Code of Ethics for IEA Accredited Professionals.

IEA General Ethical Guidelines:

1. Shared Commitment to the Development and Use of the Enneagram –

IEA members share a commitment to the development, understanding and use of the Enneagram.

- We acknowledge that no individual or group owns the Enneagram or can restrict the right to communicate, develop and share information about the system.
- We understand the Enneagram to be a work in progress; many teachers, writers and practitioners have contributed to it and will continue to do so in the future. We honor the originality and hard work of those contributing to its development by giving credit and citing sources when teaching and communicating about the system.
- We commit to high standards of knowledge and scholarship and to creating and maintaining a collegial atmosphere for the sharing of ideas and information. While the vigorous exchange of ideas and debate about Enneagram theory and practice is encouraged, we will listen respectfully and remain open to the possibilities in different points of view, experiences, applications and theories.
- The Enneagram aids us in waking up from ego habits and recurring defensive patterns. We support each other in this lifelong work.

2. The Enneagram as a Tool for Personal Growth –

The Enneagram of personality is primarily an instrument for self-knowledge and personal transformation.

- We believe in respectfully using the Enneagram to inspire compassion for ourselves and others; it should not be used to stereotype people or limit their growth and possibilities. In seeing the intentions and logic of other types, we become less likely to dismiss, judge or demean each other.
- We believe that Enneagram type does not fully describe an individual. While part of the story, it does not encompass other aspects of personhood, such as personal history, character, intelligence, talents, social location, belief systems and the impacts of privilege and/or oppression.
- We support others in discovering their Enneagram type patterns at their own pace as much as possible. The Enneagram has profound effects on people. We are sensitive to the reactions that can occur upon becoming aware of deep-seated patterns and are patient with the time and effort required to integrate new information and adjust to a changing picture of the self.
- We personally commit to working on ourselves and to the on-going process of self-knowledge and self-transformation, inquiring into our own motives, reactions and defenses, while remaining open to feedback that supports healing and growth.

3. Using the Enneagram System with Others -

The Enneagram may be used by people from a wide variety of backgrounds and in a broad range of contexts and applications. It is a powerful and complex system. As such, it is important that those who use it with others do so in a competent, ethical and respectful manner.

- We agree that it is essential that every person who benefits financially from teaching or working with the Enneagram has a deep knowledge of the system and is personally well grounded.
- We commit to only teaching and practicing Enneagram applications that are within our areas of professional training and expertise. Students and clients are encouraged to inquire about practitioners' training and experience and to choose teachers and practitioners who are well suited to their particular needs and circumstances.
- We acknowledge that all Enneagram teachers and practitioners have professional limitations. Students and clients are encouraged to consider other tools and systems of support when needed, particularly in situations involving trauma, mental health issues, psychological and/or spiritual wounds or abuse.

- Teachers and practitioners using the Enneagram system with others must “walk the talk” in order to embody the work of transformation and exemplify the constructive use of the system.
- Those teaching or using the Enneagram professionally with others agree they will not knowingly take advantage of their students or clients financially or otherwise. They will also refrain from engaging in any emotionally, psychologically or sexually manipulative, abusive or exploitive behaviors with students or clients. They will not engage in any inappropriate relationships with students or clients, such as relationships marked by significant power differentials as a result of age, experience, influence, control or other factors.
- Maintaining direct, open and clear channels of communication between teachers and students or practitioners and clients is essential. Misunderstandings should be worked out so that all parties can grow, heal and evolve in a mature manner.

4. IEA Community Standards –

The IEA and its members are committed to these foundational standards:

- We will be honest and act with integrity and respect in our dealings with each other.
- We will keep confidential personal information conveyed to us in confidence to the extent possible (subject to applicable laws, rules and regulations).
- We will strive to create an equitable and inclusive environment. We will not discriminate or tolerate discrimination based on race, color, gender, gender expression, age, sexual orientation, disability, religion, creed, national origin, marital status or military status.
- We will not tolerate abuse in the IEA, including behavior that is manipulative, exploitive, demeaning, harassing, retaliatory or cruel.
- Violation of these Ethical Guidelines may result in the termination of membership or the withdrawal of the right to participate in various benefits of membership.

Code of Ethics for IEA Accredited Professionals:

IEA Accredited Professionals are committed to the highest standards of excellence, integrity and ethical conduct. As recognized and respected members of the IEA and broader Enneagram community, IEA Accredited Professionals agree to uphold and affirm the IEA’s General Ethical Guidelines and this Code of Ethics for IEA Accredited Professionals.

1. Relationship with the IEA and Enneagram Community –

- IEA Accredited Professionals will demonstrate and promote the highest level of integrity in the study, teaching, practice, development and use of the Enneagram. They will put the interests of the Enneagram community at large and the interests of their students and clients in particular ahead of their own self-interest.
- IEA Accredited Professionals will not confuse the public about their relationship with the IEA or misrepresent the extent of their association or the authorization or endorsement of their programs, products or services by the IEA.
- IEA Accredited Professionals will not misuse the IEA’s resources for their own personal gain.
- This Code of Ethics applies primarily to the Enneagram-related activities and work of IEA Accredited Professionals. Personal beliefs, standards and worldview are generally a private matter; however, IEA Accredited Professionals will ensure that their behavior and interactions with others that directly or indirectly relate to or have a bearing or impact on their Enneagram-related work bring honor and respect to the IEA and contribute positively to the public perception of the Enneagram.
- While the vigorous exchange of ideas and debate about Enneagram theory and practice is encouraged, IEA Accredited Professionals will show respect for and open-mindedness toward the views of others. Disagreements in public forums with respect to Enneagram theory and practice will be conducted in a civil manner. Criticisms or opposing views are to be expressly identified as based on personal opinion and experience and addressed toward the content or theory and not the person.
- The IEA is an international community. IEA Accredited Professionals must be sensitive to cultural differences because what is acceptable in one culture may be unacceptable in another. IEA Accredited Professionals agree to respect and adapt their behavior as appropriate to conform to the culture of their students and clients.

2. Professional Expertise and Integrity –

- a. IEA Accredited Professionals will maintain a high level of integrity and professional competence in their fields of expertise. They will represent their credentials, training and expertise honestly. They will recognize the need for and obtain ongoing education in order to remain professionally competent in their fields, and use the appropriate technical, administrative and other resources needed to ensure quality.
- b. IEA Accredited Professionals recognize and acknowledge the limitations of their expertise and will undertake only those tasks or engagements for which they are qualified by education, training, or experience. If, in the course of an engagement, it becomes clear that other professional services or expertise is required, the IEA Accredited Professional will communicate this to the student or client and take appropriate steps to modify, supplement or terminate the engagement.
- c. IEA Accredited Professionals working in a field with legal, licensing, educational or other identified standards will adhere to the standards and regulations of their field and licensing requirements. Any revocation or suspension of a license or right to practice in a field directly related to the Accredited Professional's Enneagram work must be promptly reported to the IEA.
- d. IEA Accredited Professionals will be honest and clear in their dealings with and agreements about money and other forms of compensation. They will not knowingly take any personal, professional, monetary or other business advantage of students, clients, colleagues, the IEA or others in their Enneagram-related work beyond that which is clearly communicated and mutually agreed to through contract or otherwise.
- e. IEA Accredited Professionals will not make any false claims about their own services or those of their competitors. This includes claims made in paid or unpaid advertising, interviews, press releases, media promotions, social media posts and comments, etc. IEA Accredited Professionals are responsible for and will correct as necessary public statements made by their agents.

3. Professional Conduct with Students and Clients –

- a. IEA Accredited Professionals will acknowledge the power differential and potential for projection and transference inherent in coaching, teaching, therapeutic and other similar relationships. They will establish and maintain appropriate professional boundaries and avoid exploiting or abusing the trust, authority or influential position that students or clients may bestow on them.
- b. IEA Accredited Professionals will not enter into any inappropriate personal or business relationships with their students or clients. Inappropriate relationships are marked by differences in power such as by: age; education; emotional or psychological health; control of income; fear; other forms of influence, authority or control the professional may have or be perceived to have over the personal or work life of the student, client, colleague or other individual; or by a difference in the relative abilities of the parties to understand the implications of such a relationship.
- c. If an IEA Accredited Professional recognizes any personal limitation or problem that might interfere with their ability to provide quality service to others, whether as a result of illness, addiction or other personal issues or concerns, they will seek advice and counsel from one who is qualified to give it. If necessary, the professional will cease teaching or working with clients until the limitations or problems are resolved or appropriately managed and will provide timely and appropriate communication to students and clients.
- d. IEA Accredited Professionals show the utmost respect for the rights of privacy of others. They respect the confidentiality of their clients' and students' information as required by, and to the extent permitted by, applicable laws, regulations or rules. To the extent confidential or private information is shared in a training or on a panel, or photographs or video or audio recordings are made, the Accredited Professional must obtain explicit permission from the student or client to share or discuss the information beyond the confines of that training or panel or to use or share any such photographs or recordings.
- e. Since the needs of the client or student are paramount, IEA Accredited Professionals will terminate their services to a particular client or student should it become reasonably clear that the services are not providing benefit to the recipient.
- f. IEA Accredited Professionals will clearly describe and consistently apply the training objectives, requirements and expectations, if any, that must be met for satisfactory completion of all certification programs they deliver.
- g. IEA Accredited Professionals will strive to present their ideas in a way that is understandable to and appropriate for their audience, and will remain open to feedback from their clients, students or audience regarding their content and style of delivery.

4. Ethical Pledge –

- a. All IEA Accredited Professionals acknowledge and agree to abide by the expectations contained in the IEA Ethical Guidelines and IEA Code of Ethics as amended periodically .
- b. IEA Accredited Professionals further acknowledge and agree that any alleged violation of the provisions of such Ethical Guidelines and Code of Ethics will be investigated and responded to by the IEA as outlined in the IEA’s Ethical Conduct Review Process as amended periodically (the “ECRP”), and that sanctions may be imposed as described therein, including possible suspension or revocation of IEA accreditation and/or professional membership.
- c. All IEA Accredited Professionals agree to participate in good faith in the IEA’s review and handling of any actions or complaints under the ECRP. IEA Accredited Professionals also agree not to harass, retaliate against or defame any person who brings a complaint, provides information or is otherwise involved (or suspected of being involved) in the situation complained of or in the investigation and handling of the complaint.
- d. All IEA Accredited Professionals agree that the IEA, its officers, directors, staff, volunteers and agents are not liable for and will be held harmless from:
 - 1) any alleged harm or injury, financial or otherwise, that might result from the investigation and handling of a complaint against the Accredited Professional (or any organization with which they are affiliated) alleging a violation of the IEA’s Ethical Guidelines and/or Code of Ethics under the ECRP or otherwise,
 - 2) any sanction imposed as a result of such complaint and investigation, including possible suspension or revocation of IEA accreditation and/or membership,
 - 3) any violation or alleged violation of the Ethical Guidelines and/or Code of Ethics by any other individual, and any action or failure to act on the part of the IEA, its staff, officers, directors or agents in connection with such alleged violation.

I have read, signed, and agree to adhere to the IEA’s Ethical Guidelines and Code of Ethics.

Typing your name below constitutes your signature

Signature:

Date:

Sponsoring IEA Accredited Professional’s Signature

SUBMISSION:
Email, Fax or Mail
Application to:

Email: accreditation@internationalenneagram.org
Mail: International Enneagram Association
4010 Executive Park Drive, Suite 100
Cincinnati, OH 45241, USA

Fax: +1-513-563-9743

Phone: +1-513-232-5054